



# Wedding & Event Rentals

AT THE WOLFVILLE FARMERS' MARKET

*The Wolfville Farmers' Market is an ideal and accessible space for special events, social gatherings, meetings, conventions, cooking classes, trade shows, dances, weddings, work parties and more. It was born as an apple warehouse with our agricultural heritage in its bones and timbers and can be dressed for rustic elegance or hoe-down community spirit.*



## Harvest Room

up to 120 people

*The Harvest Room is the perfect space for small to medium weddings & events. This is a smaller section of the Wooden Room.*

*Starts at \$700 + HST*

## Wooden Room

up to 200 people

*The Wooden Room is the perfect space for medium to large weddings & events. There is space for a sit down dinner and dance floor.*

*Starts at \$1,850 + HST  
non profit rates available*

## Kitchen

up to 15 people

*A commercial space that can be rented for food preparation by vendors or community members.*

*Starts at \$75 + HST for a  
3h rental*

To book now or inquire about a date, please email Jayn, our Rentals Coordinator, at [rentals@wolfvillefarmersmarket.ca](mailto:rentals@wolfvillefarmersmarket.ca)

## Greetings from the Wolfville Farmers' Market!

*For more than 30 years, the Wolfville Farmers' Market has been working to bring the finest local food, beverages, handmade products, and services to both loyal local customers and visitors from around the world.*

*Started in 1992 with three vendors in a parking lot, we are now a year-round market. We offer Three Market Experiences. Our Saturday Market boasts over 70 farmers, chefs and artisan vendors. The WFM2Go online ordering service offers 2 delivery days per week to the Valley and HRM.*

*The Farm & Art Market Store is open 6 days a week, offering a wide selection of WFM vendor products.*

*In 2010, we transformed a turn-of-the-century apple warehouse into our 9,000 square foot Market home. While this home was originally intended to be an outlet for our vendors, the charm and character of the facility has made it a desired space for countless non-market events.*

*And that's where this guide comes in. The purpose of this guide is to make it easy for you to plan and host your special event at the Wolfville Farmers' Market. In this guide you will find all the details you need to make your event seamless and memorable. Whether you're looking to figure out special permits, size up the space, or determine the cost, this guide is for you.*

*If there are any questions that aren't answered in this guide, that's where we come in. Please email us any time and we will be pleased to chat about options.*

*We look forward to hosting you.*

Sincerely,  
Jayn Kenny  
Rental Services Coordinator  
Wolfville Farmers' Market

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# Availability

The Wolfville Farmers' Market building is used primarily for Market activities, which means that rentals are not available at certain times. Below are the basic times you may rent, but please email us to check in about a specific date.

Email us at [rentals@wolfvillefarmersmarket.ca](mailto:rentals@wolfvillefarmersmarket.ca)

	Wooden Room	Harvest Room	Commercial Kitchen
Monday	✓	✓	✓
Tuesday	X	X	✓
Wednesday	after 10:30am	after 10:30am	✓
Thursday	✓	✓	✓
Friday	✓	✓	✓
Saturday	After 2:30pm	After 2:30pm	After 2:30pm
Sunday	✓	✓	✓

Please scroll down to learn about each rental opportunity.



# Wooden Room

## BUSINESS/PRIVATE EVENTS/WEDDINGS:

- \$1,850 + HST FOR 12 HOUR RENTAL
- TWO DAY RENTAL: \$3,000 + HST FOR RENTALS TWO DAYS IN A ROW

## NOT-FOR-PROFIT:

- \$1,000 FOR DRY EVENTS FOR 12 HOURS
- \$1,500 FOR NON-DRY EVENTS FOR 12 HOURS

## \$500 DEPOSIT FOR ALL WOODEN ROOM RENTALS

*The Wooden Room is the perfect space for medium to large weddings & events. There is space for a sit down dinner and dance floor.*



## Features

- Good Food Hub Kitchen
- Outdoor Facilities
- Globe Light decor
- Access to public washrooms
- Fits up to 200 seated
- Capacity is 300 for larger events
- Rental Services
- Coordinator on site

*More details on building amenities on page 6*



**TO BOOK**  
please email Jayn

☎ 902-697-3344  
✉ [rentals@wolfvillefarmersmarket.ca](mailto:rentals@wolfvillefarmersmarket.ca)

# Wooden Room Capacity & Layout

## CAPACITY

The Wooden Room is ideal for larger special events like weddings, rustic gala dinners, concerts, dances and more. When renting the Wooden Room you have use of our large turn of the century apple warehouse room with rustic ceilings, floors, beams and globe lights.

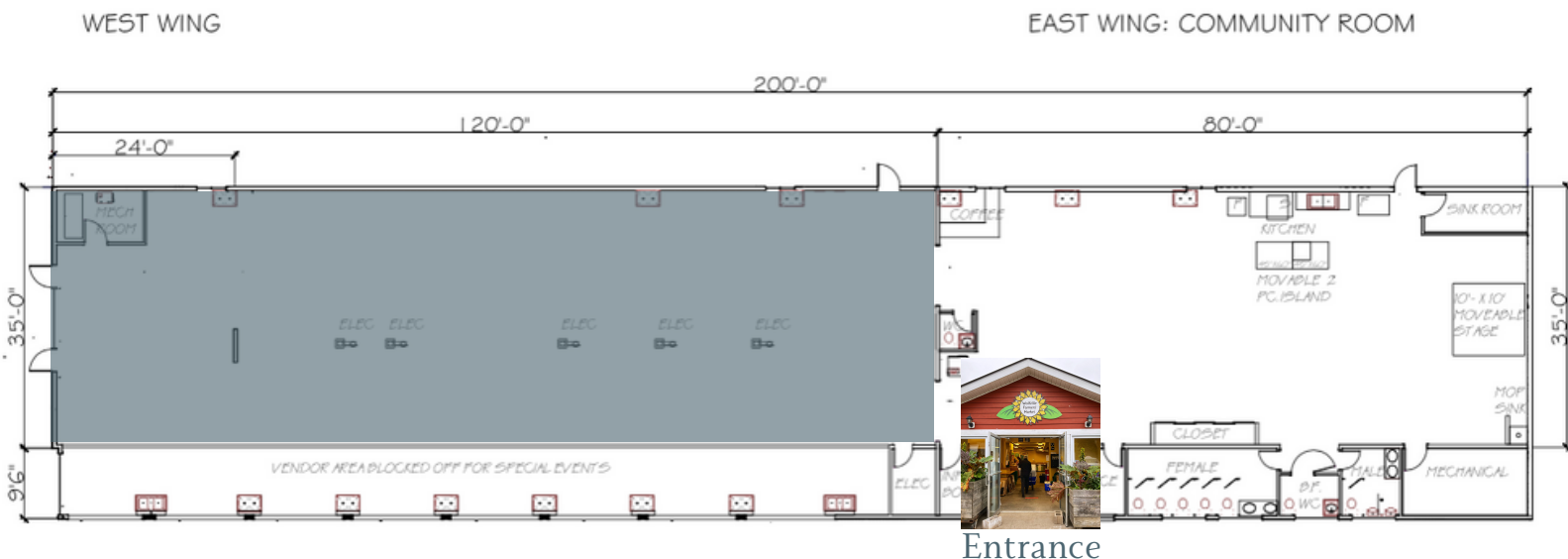
The space fits 180 people with round tables or 200 people with row seating. Depending on the number of tables, you may have to move a few to the edge of the room after dinner to make room for a dance floor.

For smaller weddings (less than 100) there is room for ceremony, dinner, & dancing. For more than 100 this is doable, but you will have to move chairs & tables in between stages of the event. We can offer additional services to help with facilitating your event. Click [here](#) to learn more or scroll below.

## LAYOUT

The Wooden Room is the area on the left in blue. However, the kitchen & washrooms are accessible on the right side of the building.

The Wooden Room is 120 feet x 35 feet





# Harvest Room

## COST TO RENT

- \$700 + HST FOR 6 HOUR RENTAL (MINIMUM)
- \$100/HR AFTER 6 HOURS
- 

## \$100 DEPOSIT

*The Harvest Room is the perfect space for small to medium weddings & events. This is a smaller section of the Wooden Room, but with all the amenities like our commercial kitchen.*



## Features

- Good Food Hub Kitchen
- Outdoor Facilities
- Globe Light decor
- Access to public washrooms
- Can fit up to 120 seated
- Rental Services Coordinator on site



*More details on building amenities on page 6*

**TO BOOK**  
please email Jayn

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 [rentals@wolfvillefarmersmarket.ca](mailto:rentals@wolfvillefarmersmarket.ca)

# Harvest Room Capacity & Layout

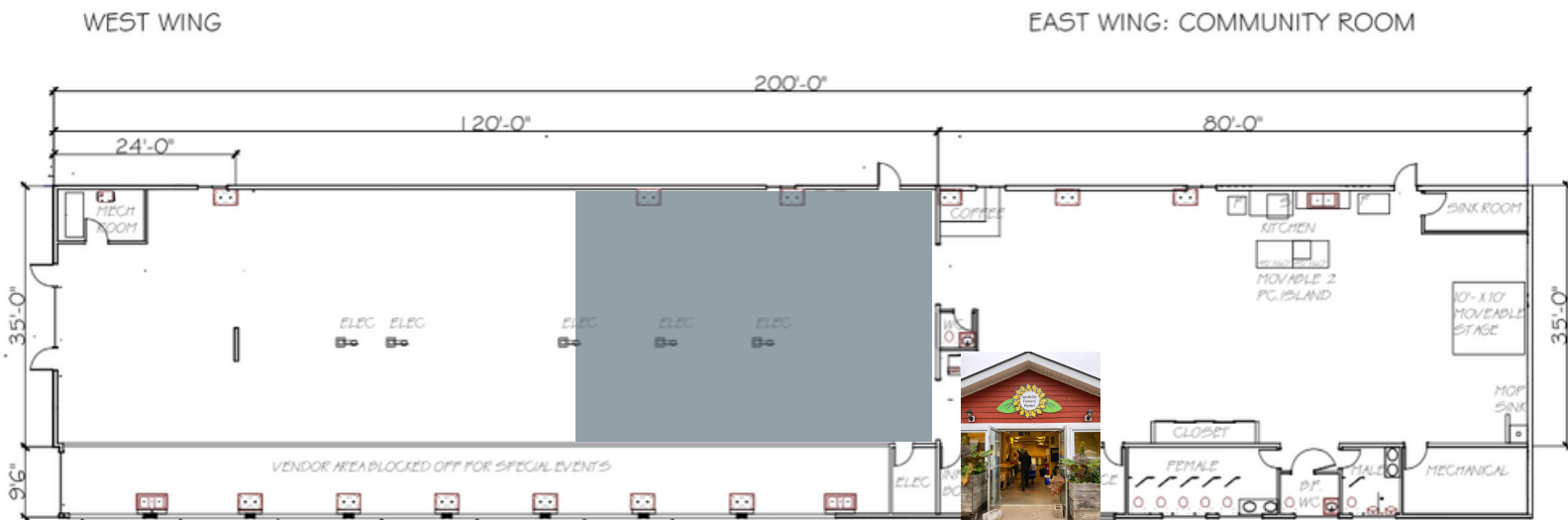
## CAPACITY

The Harvest Room is perfectly suited for small to midsize events, and is ideal for weddings, parties, dances, workshops, meetings & more. When renting the Harvest Room you have access to a smaller section of our turn of the century apple warehouse room with rustic ceilings, floors, beams, and globe lights .

The space fits up to 70 people with round tables or 120 people with rowed seating. If you choose to have dinner and a dance floor, you may need to move tables to the community room after dinner to make space. Talk to the Rental Services Coordinator to find out more.

## LAYOUT

The Harvest Room is the area on the left in blue. The kitchen & washrooms are accessible on the right side of the building.



Entrance



# Kitchen Rental

## COMMUNITY RATE:

- \$25 + HST PER HOUR (MINIMUM 3-HOUR RENTAL)

## RATE FOR CURRENT MARKET VENDORS DOING MARKET PREPARATION WORK:

- \$30 FOR FIRST 3H AND \$20/H AFTER.

*The Good Food Hub Kitchen is a commercial space that can be rented for food preparation or small workshops (10-15 people)*



## Features

- 6 burner Garland propane range
- 2 induction burners
- Refrigerator
- Freezer
- 2 stainless steel top counters
- Commercial dishwashing facilities
- Plates and cutlery

*More details on building amenities on page 6*



**TO BOOK**  
please email Jayn

 902-697-3344  
 [rentals@wolfvillefarmersmarket.ca](mailto:rentals@wolfvillefarmersmarket.ca)

# Kitchen Equipment, Capacity & Layout

*The Kitchen & kitchen equipment is included in the price of Wooden Room & Harvest room rentals.*

## EQUIPMENT

6 burner Garland propane range  
2 induction burners  
Refrigerator & Freezer  
2 stainless steel top counters  
Commercial dishwashing facilities  
Plates and cutlery to serve 150 guests & 100 coffee mugs.

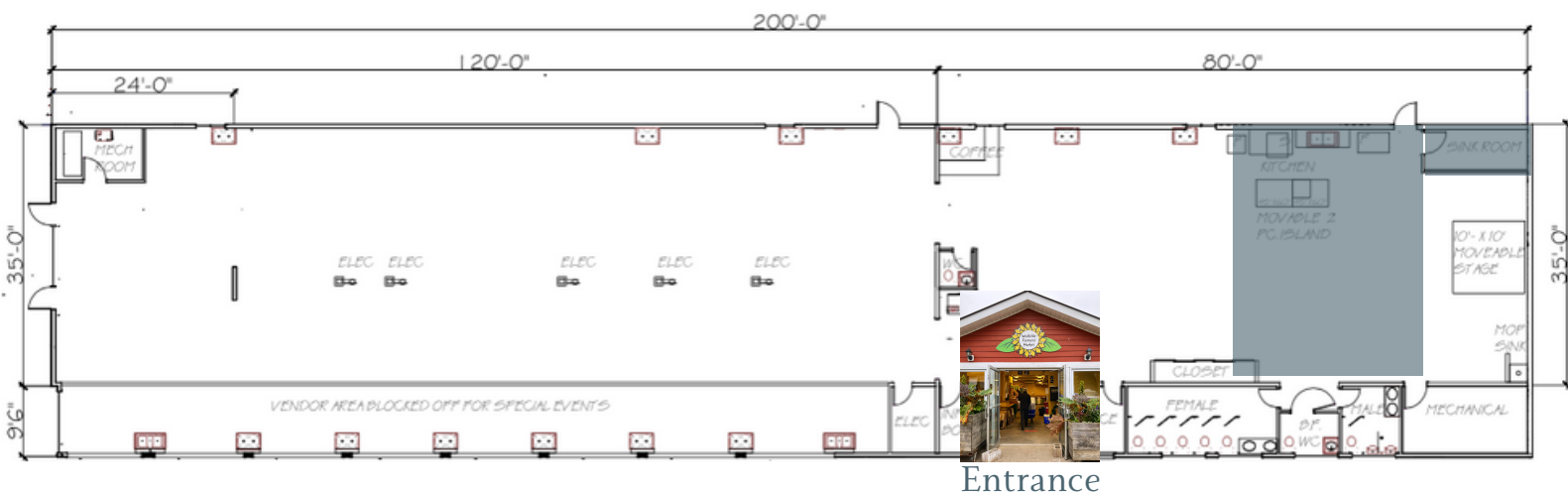
## CAPACITY

The Good Food Hub Kitchen is a commercial space that can be rented for food preparation by vendors or community members. This is a great space for catering, cooking classes, food education workshops, and more.

It can also be used for small workshops (10-15 people). Please contact us regarding pricing for this option.

## LAYOUT

The Kitchen is the area on the right in blue. Dimensions are 12 x 10 feet, with some additional room for tables.



# Building Features

*When you rent the Wooden Room or the Harvest Room, you will receive access to and use of the following at NO additional cost:*

## GOOD FOOD HUB KITCHEN

You will have access to all kitchen amenities which includes: 6 burner Garland propane range, 2 induction burners, refrigerator, freezer, 2 stainless steel top counters and the commercial dishwashing facilities, plates and cutlery to serve 150 guests, and 100 coffee mugs.

## OUTDOOR FACILITIES

5 picnic tables; 8, 10'x10' canopies for use on the building's south side; 2 outdoor power outlets; accessibility to water for outdoor cooking

## AVAILABLE DECORATIONS

Globe Lights in the Wooden Room (already strung), white Christmas lights (5 strings); 10 apple boxes; wooden booth for a bar; 5 handmade swags/banners; during the harvest season (usually around September-October) there may be pumpkins and fall wreaths (please ask ahead of time if these are available).

## ACCESS TO PUBLIC WASHROOMS



# Rental Services Coordinator

As part of your Wooden Room or Harvest Room Rental, you will be provided with a Site Manager for the entirety of your event. They will help facilitate your rental, and manage any Site Assistants hired for you. The Site Manager can work with your event coordinator, if you have one, to ensure you have a good rental experience.

As part of your rental you will also receive a 1 hour consultation with our Rental Services Coordinator, Jayn. You may wish to hire Jayn to provide other services to help with your event or to help hire more assistants. Jayn will be on site at no additional cost, but if you choose to hire more help may be hired through Jayn for \$15/h+

Any additional help you require will be hired and paid to Jayn, it is not through the Market Directly & is therefore separate from the rental fee.

## ADDITIONAL SERVICES YOU MAY WISH TO ADD FOR A FEE

- Bartending assistants
- Setup & teardown assistants (renters are responsible for setup and teardown with the help of the Rental Services Coordinator)
- Decoration assistance
- Food Service & serving
- Dishwashing
- Garbage removal (all rentals must remove their own garbage & recycling at the end of the event).



# Catering & Alcohol

## CATERING

Although you are welcome to bring your own food or your own caterer, you will be required to hire someone from the Annapolis Valley, in order for the Wolfville Farmers' Market to meet its leasehold agreement with Acadia University.

We can offer suggestions and put you in contact with catering providers if requested. If additional planning is required by market staff there will be an additional cost to the rental.

## ALCOHOL

If you wish to serve alcohol at your event, you will require a Special Occasion Liquor License from the Alcohol and Gaming Division of Service Nova Scotia. Please visit <https://novascotia.ca/sns/paal/agd/paal205.asp> to complete your application. The cost of this permit ranges from \$12.45 to \$62.30 and the stated waiting period is 10 days.

If you are holding an event where alcohol is being served, you will be required to purchase Commercial General Liability insurance (2 million) including Host Liquor Liability insurance. Please see more info about insurance below.

# Other Details

*Insurance & Deposits are required for the Wooden Room and the Harvest Room*

## INSURANCE

You will need to purchase insurance if you are renting the Wooden Room or the Harvest Room. If you need insurance, this is a very straightforward process and insurance can be acquired very quickly. Please contact Duuo (<https://duuo.ca/event-insurance/>), we are registered on their platform, and will automatically receive an email to notify us with your proof of insurance.

## DEPOSITS

For parties renting the **Wooden Room**, a pre-booking deposit of \$500 is due with signing the contract.

For parties renting the **Harvest Room**, a pre-booking deposit of \$100 is due with signing the contract.

The Deposit is not deducted from the final payment and also acts as a damage deposit. Damage will be assessed within 7 days of the event then the deposit will be released by cheque if no damage or extra cleaning is required. The Renter will be responsible for any damage done to the grounds and property during the event, or if waste, recyclables, or compost is left behind. If the full payment is not completed at the designated time, or WFM is not able to process the payment due to non-sufficient funds, the renter forfeits their event deposit and reserved date.

## PROHIBITED

The Market does not allow illegal activity, open flame candles, or sports like activities in the building.

# Other Details Continued...

## CANCELLATION POLICY

For parties renting the Wooden Room or Harvest Room, our cancellation policy is as follows:

If a renter cancels 90 days or more prior to their event, they will receive 50% of their pre-reservation deposit back within two weeks of cancellation.

If a renter cancels their event less than 90 days prior to their event, they will not be reimbursed for their pre-reservation deposit.

## FORMS OF PAYMENT

Currently, the Wolfville Farmers' Market accepts cash, cheque, and electronic funds transfer.

## GARBAGE REMOVAL

It is your responsibility to remove all garbage at the end of your event. If however, you would like it taken care of on your behalf, for an additional fee, our Rental Services Coordinator can arrange a service based on your needs.

## PARKING

Parking is available at the West side of the building & by the Library on Elm Ave. During the day these spots may be taken by other local businesses. The easiest time to park is during evenings (5:00 pm-7:00 am) and weekends. Please speak with our Rental Services Coordinator to discuss your parking needs so that we may offer advice.